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ARTICLE ONE

LEGAL ORGANIZATION

We are the 26th LEGISLATIVE DISTRICT DEMOCRATS. We are the official organization of the Precinct Committee Officers (PCOs) of the 26th Legislative District of the State of Washington, as set forth in Washington State Democratic Central Committee (WSDCC) Bylaws Article IX and the Revised Code of Washington Title 29A Section 80. Additionally, it is the general membership Democratic Party organization within the 26th Legislative District.

ARTICLE TWO

PURPOSE AND VISION

Our vision: We, as Democrats of the 26th Legislative District in Washington State, actively work out the belief that all people are created equal. We are fighting to ensure that all people, regardless of gender, race, religion, sexual orientation, physical ability, ethnicity, immigration status, or economics have inalienable rights to life, liberty, and the pursuit of happiness. We believe that no matter who you are or where you grow up, you should have the same opportunity to succeed as anyone else.

Our mission: To maintain and promote the democratic form of government as set forth in the United States Constitution, and to instill in our organization and communities a commitment to serve our country, our state, and our district, and to form a more perfect union.

We aim to achieve this mission by doing the following:

- 1. Build and maintain an effective local Democratic organization to:
 - a. Recruit, support, and elect candidates who share our principles.
 - b. Recruit and support PCOs dedicated to electing Democrats.
- c. Maximize the turnout of voters who support Democrats through voter registration campaigning, and get out the vote efforts.
- d. Connect $26^{\rm th}$ District Democrats to policy makers and advocacy organizations that impact policy.
- 2. Provide a forum for Legislative District PCOs and others interested in promoting Democratic Party causes and principles to come together and debate and support Democratic Party causes and candidates.

- 3. Contribute to the formation, development, and advancement of the ideas and principles of the Democratic Party.
- 4. Promote action to assure that all levels of government function for the common good for present and future generations.
- 5. Perform the functions assigned to Elected and Appointed PCOs as set forth in the Charter and Bylaws of the WSDCC and State law.
- 6. To promote the reflection of our values in community involvement, and in effective relationship building within the community.
- 7. To influence and support the platform and policy positions of the Democratic Party,
- 8. To support state and local ballot measures that reflect our values and contribute to their success.

ARTICLE THREE

MEMBERSHIP

A. Membership Generally

1. PCOs: Elected PCOs are members of the organization for the period for which they have been elected, and Appointed PCOs are members for the balance of the term for which appointed. PCO's may be appointed and serve according to state law. RCW 29.42.040, RCW 29.42.050.

PCO Duties:

- a. Inform themselves of the current basic issues and be familiar with the Democratic party platform at the state and federal level.
- $b. \ Can vass \ their \ precincts \ and \ identify \ Democratic \ voters \ or \ nonvoters, or \ persuadable \ voters.$
 - c. Register voters before and after elections.
- d. During the GOTV period of elections, or two weeks prior to the election, canvass and otherwise turn out voters for Democratic candidates.
 - e. Identify potential candidates and/or Democratic contributors.
 - f. Attend meetings of the 26th Democrats
 - g. Find ways to serve their community in capacities beyond being PCO

- 2. General Membership: Membership is open to all others residing within the bounds of the 26th Legislative District who assert themselves to be Democrats and who pay the requisite membership dues.
- 3. Chairs: The Chairs of the Democratic Central Committee for Pierce County and for Kitsap County shall be deemed ex officio voting members of this organization so long as it contains precincts within that county.
 - 4. Citizenship Requirement: All members must be U.S. Citizens as required by law.
- 5. Membership rights and voting rights, except those otherwise limited in these bylaws, commence upon the payment of dues.
- 6. Financial Hardship: Membership applicants may request a financial hardship waiver and describe their financial hardship for a waiver of dues required for membership. The request may only be viewed by the Chair, Vice Chair, and Treasurer, kept strictly confidential, and destroyed upon a determination of the waiver.
- 7. Status of elected officials: All elected Democratic officials residing in the 26th Legislative District, except those who are PCO's or dues paying members of the 26th District Democrats, shall be honorary, non-voting members of the Central Committee with floor privileges.
- 8. New memberships will be accepted at regular or special meetings at the beginning of the meeting. Membership fees may be paid online but the process of becoming a member occurs in person, or subject to discretion of the Executive Board.

B. Membership Termination and Cancellation:

1. Termination prior to Biennial Reorganization and Renewal: Membership terminates immediately prior to each biennial organization meeting and must be renewed following the biennial organization meeting.

2. Cancellation:

i. By the Executive Board: Other than the automatic memberships set forth above, the Executive Board shall cancel membership in writing, and must include the reason for cancellation. The writing must be mailed to the impacted member who may appeal such cancellation to the full membership at the next regular meeting following cancellation. In response to any appeal the Executive Board shall state a reason for membership cancellation. To overturn such cancellation shall require a two-thirds (2/3rds) affirmative vote of PCOs attending the meeting. An appeal may be presented by the affected person or any elected PCO, in writing or by oral motion. NOTE: This Bylaw is intended to be the alternative to Article XIII section 72 of Robert's Rules of Order. All questions concerning termination following the termination shall be directed to the Chair.

- ii. By demand of ten (10) other members: The ten members shall sign a writing stating a reason for the cancellation, and mail that writing to the impacted member. The writing shall be presented during the "good of the order" portion of the general meeting. At a subsequent general meeting where at least 1/3 of members are present, including five (5) officers, the cancellation shall come to a vote, and membership shall be revoked where two-thirds (2/3rds) of present members vote for cancellation.
- C. Dues: Dues shall be established at the biennial organizational meeting. The Executive Board shall have the right to waive the dues of any individual upon written application.
- D. The name of this organization or the names of any member shall only be used by a member in good standing, or otherwise not overridden by a majority vote of the executive board to:
- 1. Advance the mission and vision of the $26^{\rm th}$ Democrats and to support and advance the policies and principles of the state, and national Democratic party platforms.
 - 2. Support candidates endorsed by the 26th Democrats
 - 3. Support policies and/or procedures

ARTICLE FOUR

VOTING POWERS

- A. Only elected PCOs shall vote for any office elected at the biennial organization meeting.
- B. All members may participate in debate and may vote on any motion or resolution not specifically denied to them by these Bylaws.
- C. Proxies and absentee votes are never permitted, except in the case of a special meeting in which electronic voting is allowed.

ARTICLE FIVE

OFFICERS

A. The officers of the organization are Chair, Vice Chair for Kitsap County, and Vice Chair for Pierce County; and each will be on the organization Executive Board. During the term of office of any of these, a replacement shall be elected by vote of the elected and appointed PCOs. Chair and at least one Vice Chair shall not be of the same gender. Each of the two State Committeepersons identifying as different genders shall also be on the LD Executive Board and need not be elected PCOs but must be members in good standing immediately preceding the reorganization meeting.

- B. Secretary, Treasurer, PCO Chair, and Membership Chair shall also be elected at the biennial organization meeting and need not be PCOs. They shall also be members of the LD Executive Board. The Sergeant at Arms shall be appointed by the Chair.
- C. OTHER EXECUTIVE BOARD MEMBERS, see Article Eight regarding specific duties.
- 1. Delegates to a County Central Committee Executive Board, in a number determined by the Pierce and Kitsap County Central Committees respectively, shall be elected at the biennial organization meeting as to Pierce County and as elected by the Central Committee for Kitsap County, and shall be members of the LD Executive Board.
- 2. The organization may elect up to three Advisors (preferably under thirty-five years of age with a diversity of gender) to the Executive Board. These members broaden the voices at the 26th LD Democrats Executive Board meetings.
- 3. All officers, appointees, and committees serve from the time elected until replacements are elected at the next biennial organization meeting or until removed by the membership or appointing authority at an earlier date.
- 4. Any member holding a position identified above may resign at any time and a replacement shall be elected in the manner prescribed for the Biennial Reorganization meeting by the PCOs. The Chair may appoint a member to fill in on interim basis but an election must be held within two months following resignation.

ARTICLE SIX

DUTIES OF OFFICERS AND EXECUTIVE BOARD MEMBERS

A. Chair

- 1. Serve as spokesperson for the organization.
- 2. Preside at all meetings of the organization, utilizing the Agenda prepared in cooperation with the Secretary and Executive Board.
- 3. Appoint the Sergeant-at-Arms, Parliamentarian, and such committees as deemed necessary to assure proper function of the organization and serve as ex officio member of each.
- 4. Recommend to the County Central Committee Chair candidates for appointment to fill PCO vacancies.
 - 5. Advise and assist party organizations, candidates, and elected officials.

- 6. Assure maintenance of an up to date mailing list of members and PCOs in the Legislative District and persons within the Legislative District who have asked to be kept informed of activities.
- 7. Represent the organization on the county Executive Board for the county of residence and at the Chairs Committee of the WSDCC, by both attendance and participation.
- 8. The Chair shall have the authority to appoint a Sergeant-at-Arms, Parliamentarian, and committees. These positions are not members of the Executive Board.
 - 9. Set the agenda for each general membership and executive board meeting.

B. Vice Chair(s)

- 1. Serve as the presiding officer in the absence of the Chair or at other times upon request.
- 2. Represent the organization on the Pierce and Kitsap county Executive Board for the county of residence.
- 3. Assist the Chair by attending and participating in committees as requested by the Chair.
- 4. Identify Democrats who may wish to be appointed PCO in vacant precincts in their respective county.
- C. Secretary: Keep minutes and records of the organization, including minutes of general, special, and Executive Board meetings. Assist the Chair with meeting organization as necessary at the direction of the Chair.

D. Membership Chair

- 1. Keep a record of all members and assure that proper notice of meetings is given to members and the public. Notice to members may be given by email or U.S. mail. Notice to the public may be given by posting on the 26th LD Democrats web site or by Facebook posting or by posting on other social media or any combination thereof.
- 2. Provide written certification to the Secretary that notice as specified in paragraph 1 above has been given for each meeting.

E. Treasurer

1. Receive all money paid to the organization, issuing receipts therefor, keeping a record identifying the source of and purpose of funds and making a monthly report to the membership.

- 2. Issue checks in payment for obligations or payments authorized by the Executive Board, where appropriate, or the organization at meetings, and making a monthly report to the membership.
- 3. Prepare a financial report upon request of the Executive Board or the membership.
- 4. Serve as Chair of the Budget Committee; prepare by January of each year a proposed budget to be submitted to the membership at the February meeting;
- 5. In January of each year, the Chair appoints an audit committee of three persons to audit the books for the previous year.
- 6. The Treasurer shall maintain financial records of all transactions which shall be made available to the membership at any time, file such Public Disclosure Commission (PDC) reports as are required by state law, and assist the Chair as requested.

F. State Committeepersons

- 1. Represent the organization at meetings of the State Central Committee and at meetings of the County Central Committee Executive Board for their county of residence and report the activities thereof at organization meetings.
 - 2. Serve on committees of the WSDCC.
 - 3. Serve on the organization Executive Board.
- 4. Perform liaison with state and county organizations upon request. NOTE: Each Committeeperson may be removed from the position for failure to attend two consecutive state committee meetings, unless they obtain a proxy. Voting by proxy shall be permitted in accordance with the following rules:
- a. All proxies must be in writing, signed by the Committeeperson. They may be specific or general, instructed or uninstructed, transferable or non-transferable, as specified by the maker. In the absence of specification, a proxy shall be deemed to be general, uninstructed, and non-transferable.
 - b. No person shall hold more than one proxy.
- c. In order to vote a proxy, the holder must register the proxy with the Secretary of the SWDCC before a vote is taken. Only the individual current registered with the Secretary may vote by proxy.
- d. The holder of the proxy must reside in the county or legislative district in which the Member given the proxy resides.
- e. The proxy shall expire after the event for the WSDCC in which the proxy was given.

5. It shall be the responsibility of the State Committeepersons to give an oral report at the next regular meeting of the 26th LD Democrats following their attendance at the WSDCC meeting or any sub-committee meeting and assist the Chair in all additional activities as requested.

G. Sergeant at Arms

The Sergeant at Arms is responsible for maintaining the orderliness of the meetings of the 26th LD Democrats and keeping time on all speakers. The Sergeant at Arms may assist the Chair in all additional activities as requested.

H. Parliamentarian

The Parliamentarian is responsible for having an understanding of Roberts New Rules of Business Meetings to Maintain Order.

I. Pierce and Kitsap County Delegates

- 1. Up to four (4) 26th LD PCO(s) elected to Pierce County Central Committee Executive Board(s) shall be voting members of the 26th LD Executive Board. These members represent the 26th LD Democrats at the Pierce County Central Committee Executive Board meetings or as otherwise determined by applicable bylaws of the respective Central Committees.
- 2. Up to four (4) 26th LD PCO(s) shall be elected to be representatives of the Kitsap County to the 26th LD Executive Board and shall be voting members, and may be participants in, and or subject to the processes of, the Kitsap County Central Committee.
- 3. It shall be the duty of the delegates to the respective County Central Committee Executive Boards to attend all meetings of that board, whether regular or special, and to report to the $26^{\rm th}$ LD Democrats such business as is of general interest to the membership.
- 4. It shall also be the duty of these delegates to represent the 26^{th} LD Democrats and its members by making known to the members of the respective County Central Committee Executive Boards such concerns as may be expressed by the members of the 26^{th} LD Democrats.
- 5. No proxy for this position shall be allowed. In the event of the absence of one or more of the elected delegates, the alternate shall serve in their place having one voice and one vote.

- 6. The delegates to the respective County Central Committee Executive Boards shall serve on one or more committees of the respective County Central Committees and assist the Chair in all additional activities as requested.
- 7. A balance must be struck between representatives of Kitsap and Pierce Counties and strive to have gender diversity.

J. PCO Chair

- 1. Maintain a record of all PCOs, including the date of election or appointment.
 - 2. Maintain a record of meeting attendance.
 - 3. Develop training and resource materials for PCOs
 - 4. Conduct training for all PCOs.

ARTICLE SEVEN

ELECTIONS

- A. Election and appointment of all Executive Board Members and Representatives to the Pierce County Central Committee Executive Board and Representatives of Kitsap County shall occur at the biennial organization meeting called in accord with state law, or any meeting called to elect a replacement thereto where seven days' notice has been given in advance of the meeting.
- B. Candidates may be self-nominated, nominating and seconding speeches are permitted
- C. If there are more than two candidates for a position and no candidate receives a majority of the votes cast, the name of the person with the fewest votes shall be deleted and a vote taken on the remaining candidates until one candidate has a majority.
- D. A newly elected Executive Board Member may not be elected to another position, or serve in another position, within the Executive Board.

ARTICLE EIGHT

REMOVAL FROM OFFICE

Any elected or appointed officer of the organization or committee member thereof may be removed for failure to discharge assigned duties of the office, provided, as to elected positions:

A. Charges for removal are in writing and signed by five members.

B. Removal shall be considered only where at least seven days' notice of intent to consider removal has been given, the reason(s) for removal are stated and the opportunity for rebuttal has been provided. Removal requires two-thirds (2/3rds) of the votes cast by the general body.

ARTICLE NINE

MEETINGS

A. General Meetings

- 1. Regular meetings are open to those who identify as Democrats, except that at any meeting the Body, upon a motion from any member, may decide by majority vote to limit attendance to those who are members, PCOs, and invited guests only subject to enforcement by the Sergeant at Arms.
- 2. Regular meetings shall be held monthly on the first Thursday, unless a motion is made and a majority of members vote at least one monthly meeting prior to changing the meeting date. The Executive Board shall take additional action to notify members of any change in the meeting date.
- 3. Notice of meetings shall be provided through public media, including social media, and print media if necessary, to assist in publicizing meetings and to any website utilized by the organization.
- 4. Except when the date, time, and place of a meeting were announced at the preceding meeting, each member shall be given seven (7) days advance notice of meetings either by mail or email. A record of such notice shall be kept by the Membership Chair.
- 5. Twelve (12) members including three (3) elected officers attending a duly noticed regular meeting shall constitute a quorum.

B. Special Meetings

- 1. Special meetings may be called by the Chair, the Executive Board, or majority vote of the membership at a regular meeting or by petition of eight (8) elected Democratic PCOs from the 26th LD submitted to the Chair, or by a two-thirds (2/3rds) vote of the Executive Board at a meeting of the Executive Board. The Chair shall immediately cause the secretary to give notice of the meeting to be held not less than seven (7) nor more than fifteen (15) days after receipt of the petition.
- 2. At least seven (7) days advance notice shall be given of special meetings, including date, time, place, purpose, and by whom called, either by mail or email.
- 3. Twelve (12) members including three (3) elected officers attending a duly called and noticed special meeting shall constitute a quorum.

4. In the event a public emergency or natural disaster makes the holding of an in-person meeting of the 26th LD Democrats unlawful or impossible, the 26th LD Democrats may conduct its meetings by electronic or other remote access means as reasonably necessary for the duration of the emergency or disaster; provided that the 26th LD Democrats shall use its best efforts to implement any such virtual meetings with full regard for the need to maintain as much as possible accessibility for all members, including those with disabilities and those who lack access to sophisticated technology tools. Any action that could be taken at an in-person meeting, including bylaws amendments, may also be taken at a virtual meeting held pursuant to this clause but any action taken at any such virtual meeting shall be subject to ratification at the first regular meeting of the 26th LD Democrats held after such virtual meeting or meetings.

C. Biennial Organization Meeting

- 1. Between the date of the state general election in even numbered years and the second Saturday of the following January and after the County Auditor has announced the names of the newly elected PCOs, the organization shall meet to elect officers and other elective positions for the succeeding two (2) years.
- 2. Only newly elected PCOs, as recognized by the County Auditor, may vote at this meeting.
- 3. The meeting shall be publicized and notice shall be given to PCOs by mail at least seven (7) days in advance of the meeting. Notice shall include date, time, and place. A record of the notice shall be placed in the records.
- 4. The ranking outgoing officer shall preside at the meeting until election of a new Chair, after which the new Chair shall preside. Such person shall assure that only elected PCOs vote.

ARTICLE TEN

DEBATE AT MEETINGS

The body may consider and debate any subject brought before it by the Chair, the Executive Board, a committee, or any member at a general meeting. Rules for debate must be governed by Robert's Rules.

ARTICLE ELEVEN

EXECUTIVE BOARD

A. Purpose

1. To permit action to be taken in the name of the organization if such needs to be taken immediately.

- 2. To discuss matters to be presented to the membership for action, together with recommended action. Where recommendations are not by consensus, the membership shall be provided the substance of the discussion by the Executive Board.
- 3. Perform other functions allowed by the Bylaws, directed by the membership, required by the rules of the WSDCC, or required by law.
- 4. Modify the adopted budget in the event of emergencies to allow the receipt and distribution of funds, such as where contributions have been received that require immediate use in providing financial assistance to Democratic Party candidates. Note: The Executive Board is not permitted to override any action of the membership unless such action was ruled illegal by either the State Democratic Party or the Public Disclosure Commission (PDC).
- B. Members Elected or appointed Officers include: Chair, Vice Chair, Secretary, Membership Chair, Treasurer, State Committeepersons, Sergeant at Arms, and County Delegates.

C. Meetings

- 1. Subject to the call of the Chair on forty-eight (48) hours' notice by phone or email, with a record thereof.
- 2. A quorum shall be five (5) members, including two (2) elected, if due notice has been given by the Chair or Secretary. An emergency meeting is permissible only when all members are reached either by phone, email, other electronic communication, or in person, and five (5) members, including two (2) elected members, are available to meet.

For any emergency meeting of the Executive Board there must be a written record that quorum was met, that every member had been contacted, there is a record of the minutes and any votes. Emergency actions are only temporary until a full duly noted meeting of the Executive Board, which shall then take up the emergency decision, and by a majority, decide whether to make the emergency action permanent, or the action will lapse.

3. The Executive Board may set a specific day and time for the monthly meeting.

ARTICLE TWELVE

COMMITTEES

A. Required: The membership and the Chair may provide for committees deemed necessary and shall provide for committees required by either the National, State, or County Democratic Committees.

- B. Members: Except as provided by these Bylaws or by National, State, or County Rules, the Chair shall appoint the Chair of committees and at least two additional members. Any person asserting to be a Democrat may be appointed to membership on a discretionary committee.
- C. Reports: Committees shall make a report at each general meeting, including accomplishments and plans.
- D. Funds: No funds shall be obligated by any committee without prior approval of the membership or budget appropriation.
- E. Continuity: Retiring Chairs of ongoing committees shall deliver a final report and committee records to the organization Chair.

ARTICLE THIRTEEN

ENDORSEMENTS and APPROVALS

- A. ENDORSEMENTS AND APPROVALS. The 26^{th} LD Democrats may take action with respect to endorsement and/or approval of candidates seeking elected office as per adopted 26^{th} LD Democrats policy:
- 1. Endorsement and full support of the body. Endorsements require a twothirds majority of those present and voting.
 - 2. Approval. Approvals require a majority of those present and voting.
 - 3. Non-endorsement with no official support from the $26^{\rm th}$ LD Democrats.
 - 4. No action.
 - 5. Termination of endorsement
- 6. In order to vote, one must have paid dues or acquired a fee waiver at least twenty-eight (28) days prior to voting. Votes shall be recorded on paper and reviewed with member records by the Sergeant at Arms, or another member designated by the Chair.
- 7. Specific procedures in accordance with this section shall be approved and followed by accompanying policy.
 - B. Withdrawal and Termination of Endorsement or Approval
- 1. Endorsement may be withdrawn upon a motion at a general body meeting and approval by two-thirds of voting members present in which there is a quorum at the meeting.
- 2. Approval may be withdrawn upon a motion at a general body meeting and approved by a majority of voting members present in which there is a quorum at the meeting.

- 3. In order to vote, one must have paid dues or acquired a fee waiver at least twenty-eight (28) days prior to voting. Votes shall be recorded on paper and reviewed with member records by the Parliamentarian.
- 4. Approved candidates must have their approval status reviewed following the primary election if approved prior to, and re-approved by a majority vote of voting members at the first general body meeting in which a quorum is present following the primary election. The candidates approval status otherwise terminates following the primary.
- 5. Endorsed candidates continue to carry their endorsement status through the general election if endorsed prior to the primary election. Endorsement terminates following completion of the general election, or January 1 of the New Year, whichever is soonest.

ARTICLE FOURTEEN

ISSUES, INITIATIVES, FINANCING OF SUPPORT

A. Action Concerning Initiatives, Ballot Measures, and Resolutions

The body may endorse or oppose stands, positions, resolutions, or initiatives on any subject of a political nature.

B. Financing

At a regular meeting where a subject is discussed, the body by majority affirmative vote may allocate finances to support issues, initiatives, ballot measures, and resolutions.

ARTICLE FIFTEEN

NOMINATIONS TO FILL PUBLIC OFFICE VACANCIES

A. Should the 26th Legislative District PCOs be required to present recommendations to fill a public office vacancy, a special meeting shall be called by the Chair in accordance with State law and WSDCC. Although the body may participate in discussion, a vote shall be taken only of elected and appointed PCOs who became elected or appointed PCOs at least twenty-eight (28) days prior to the vote on the recommendation to fill the vacancy.

ARTICLE SIXTEEN

CAUCUS IN PRESIDENTIAL YEARS

The 26th Legislative Democrats shall hold a Legislative District Caucus in election years in which the President of the United States is on the ballot for the purpose of electing delegates to the County, State and National Conventions pursuant to the Rules of the County Central Committee, the WSDCC and the Democratic National Committee.

ARTICLE SEVENTEEN RULES & AMENDMENTS

A. This organization shall utilize these Bylaws, Robert's Rules of Order, Newly Revised for Business, Washington State law and the Rules of the WSDCC. Bylaws shall continue in force until modified or repealed by a two-thirds (2/3rds) vote of those PCOs attending a meeting noticed for such action, which may be a regular meeting, so long as notice of such purpose and the proposed amendment is included in the meeting notice.

Any elected or appointed PCO wishing the body to act on a proposed amendment to these Bylaws may make a motion at any regular meeting which, following a second, shall be placed on the agenda for the next regular meeting. These Bylaws are intended to conform to the Charter, Bylaws, and Rules of the Democratic Party of Washington State and those of the Democratic National Party, as well as the laws of the State of Washington relating to political parties. In the case of a conflict, both directly and by interpretation, state law, the rules and bylaws of the Democratic National Party, and the WSDCC bylaws prevail.

- B. Any policies of this organization shall be developed by the Chairperson, may be made upon written request to the Executive Board, recommended by the Executive Board to the membership, and then voted upon by the general membership. The policy shall be adopted by majority vote of the membership. Policy cannot override the Bylaws. If there is a conflict, directly or in interpretation, the Bylaws shall prevail. Policies shall be documented and organized separately from the Bylaws.
- C. All conduct of those who participate in and through the 26^{th} LD Democrats are subject to the WSDCC Code of Conduct.